



ACADEMIC COUNCIL MEETING MINUTES

April 10, 2014

Members:

Council Chair:

Ms. Deena Honan | **Notice of Absence**

Council Vice-Chair:

Ms. Cate Sazwan

President:

Mr. Don Gnatiuk | **Notice of Absence**

Vice-President Academics and Research:

Ms. Susan Bansgrove | **Notice of Absence**

Deans:

Mr. Chris Laue

Ms. Jean Nordin

Dr. Shirley Pasieka

Academic Staff Association:

Mr. Brian Carreau

Ms. Joan Cawthorn

Mr. Garth Finlay

Dr. Rene Gadacz | **Notice of Absence**

Dr. Bruce Galenza

Ms. Sheryl Heikel

Ms. Deena Honan | **Notice of Absence**

Ms. Terrah Lindsay

Mr. Darcy Moss

Ms. Cibylla Rakestraw

Mr. Brian Redmond

Students' Association:

Mr. Dalen Chmilar

Ms. Emma Doerksen

Ms. Samara Drewe | **Notice of Absence**

Ms. Pamela Durnford

Mr. Matthew Ethbridge-Letto | **Notice of Absence**

Mr. Hayden Hollowell

Mr. Thomas Petersen

Ms. Lydia Sadiq

Mr. Bruin Speager | **Absent**

Mr. Brennan Wilson

Employees' Association:

Ms. Cate Sazwan

Ms. Jocelyn Smith

Alberta Union of Provincial Employees:

Ms. Yvonne Peterson | **Notice of Absence**

Ms. Monica MacDonald

Community Members:

Ms. Brenda Beaulieu | ***Notice of Absence***

Guest:

Dr. Bruce Rutley

3742. CALL TO ORDER

The Chair called the meeting to order at 4:01 p.m.

3743. APPROVAL OF AGENDA

MOVED by Dr. Galenza; **SECONDED** by Ms. Cawthorn that the agenda of April 10, 2014 be approved as presented.

CARRIED

3744. APPROVAL OF MINUTES

MOVED by Ms. Doerksen; **SECONDED** by Mr. Carreau that the minutes of February 13, 2014 be approved as submitted.

CARRIED

3745. ACADEMIC POLICIES

STATUTE OF LIMITATIONS POLICY

Academic Council received the Statute of Limitations Policy for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Cawthorn that Academic Council accept the Statute of Limitations Policy as presented.

CARRIED

INTELLECTUAL PROPERTY AND OWNERSHIP POLICY

Academic Council received the revised Intellectual Property and Ownership Policy for approval.

MOVED by Dr. Pasieka; **SECONDED** by Mr. Petersen that Academic Council accept the Intellectual Property and Ownership Policy as presented.

CARRIED

COLLEGE INVOLVEMENT IN COMMERCIALIZATION POLICY

Academic Council received the College Involvement in Commercialization Policy for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Rakestraw that Academic Council accept the College Involvement in Commercialization Policy as presented.

CARRIED

Dr. Rutley noted that GPRC is one of the few colleges across the country that has developed all of the required research policies.

3746. COMMITTEE REPORTS

CURRICULUM COMMITTEE

Academic Council received the Curriculum Committee minutes of March 19, 2014 for approval.

MOVED by Ms. Nordin; **SECONDED** by Dr. Galenza that Academic Council accept the Curriculum Committee minutes of March 19, 2014 as revised with the removal of all twenty Fine Arts motions.

CARRIED

In approving the March 19, 2014 recommendations of the Curriculum Committee, the following motions were approved:

Office Administration

OA1030 Business Communications I

Motion: Recommend that Academic Council approve a change of hours for OA1030 from (5-0-0) 75 Hours to (4.5-0-0) 67.5 Hours.

Moved: R. Savage **Seconded:** D. Sawtell

Discussion: This change better reflects current practice.

CARRIED

OA1040 Business Communications II

Motion: Recommend that Academic Council approve a change of hours for OA1040 from (5-0-0) 75 Hours to (4.5-0-0) 67.5 Hours.

Moved: R. Savage **Seconded:** G. Pellerin

Discussion: This change better reflects current practice.

CARRIED

OA1060 Microsoft Word, Core Level I

Motion: Recommend that Academic Council approve a change of hours for OA1060 from (0-0-4) 60 Hours to (0-0-7.5) 56 Hours, 7 Weeks.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA1070 Microsoft Word, Core Level II

Motion: Recommend that Academic Council approve a change of hours for OA1070 from (0-0-4) 60 Hours to (0-0-7.5) 56 Hours, 7 Weeks.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA1080 Microsoft Word, Core Level III

Motion: Recommend that Academic Council approve a change of hours for OA1080 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** L. Rawluk

Discussion: This change better reflects current practice.

CARRIED

OA1430 Simply Accounting for Small Business

Motion: Recommend that Academic Council approve a change of hours for OA1430 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** J. Thomas

Discussion: This change better reflects current practice.

CARRIED

OA2040 Business Communications II

Motion: Recommend that Academic Council approve a change of hours for OA2040 from (5-0-0) 75 Hours to (4.5-0-0) 67.5 Hours.

Moved: R. Savage **Seconded:** G. Hoyseth

Discussion: This change better reflects current practice.

CARRIED

OA2090 Internet Technology

Motion: Recommend that Academic Council approve a change of hours for OA2090 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** G. Hoyseth

Discussion: This change better reflects current practice. On the original request, the department requests a change in prerequisites that was approved at Academic Council on December 12, 2013.

CARRIED

OA2095 Web Design

Motion: Recommend that Academic Council approve a change of hours for OA2095 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA2096 Advanced Web Design

Motion: Recommend that Academic Council approve a change of hours for OA2096 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA2230 Desktop Publishing

Motion: Recommend that Academic Council approve a change of hours for OA2230 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA2270 Microsoft Excel, Expert Level

Motion: Recommend that Academic Council approve a change of hours for OA2270 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** D. Sawtell

Discussion: This change better reflects current practice.

CARRIED

OA2271 Microsoft Excel, Comprehensive

Motion: Recommend that Academic Council approve a change of hours for OA2271 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** D. Sawtell

Discussion: This change better reflects current practice.

CARRIED

OA2280 Microsoft Word, Expert Level

Motion: Recommend that Academic Council approve a change of hours for OA2280 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA2290 Microsoft Access, Expert

Motion: Recommend that Academic Council approve a change of hours for OA2290 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA2291 Microsoft Access, Comprehensive

Motion: Recommend that Academic Council approve a change of hours for OA2291 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** J. McLean

Discussion: This change better reflects current practice.

CARRIED

OA2430 QuickBooks for Small Business

Motion: Recommend that Academic Council approve a change of hours for OA2430 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** G. Whittall

Discussion: This change better reflects current practice.

CARRIED

OA2440 ACCPACC for Corporations

Motion: Recommend that Academic Council approve a change of hours for OA2240 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** S. Pasioka

Discussion: This change better reflects current practice.

CARRIED

OA2620 Microsoft Word, Core Level

Motion: Recommend that Academic Council approve a change of hours for OA2620 from (0-0-5) 75 Hours to (0-0-4.5) 67.5 Hours.

Moved: R. Savage **Seconded:** D. Sawtell

Discussion: This change better reflects current practice.

CARRIED

Nursing Education

Nursing

Motion: Recommend that Academic Council approve a change to the progression criteria for Nursing removing "To be promoted from one semester to the next, you must have successfully completed all of the required nursing courses of the previous semester. A student dismissed for academic reasons may apply for readmissions after a lapse of one full year."

Moved: L. Rawluk **Seconded:** C. Sanderson

CARRIED

Physical Education and Kinesiology

Fitness Leadership

Motion: Recommend that Academic Council approve a change of program requirements for the Fitness Leadership program removing and PY1040 Basic Psychological Processes (3) and adding and PE3030 Psychology of Sport and Physical Activity (3) pending PAPRS and transfer approval effective September 2014

Moved: J. McLean **Seconded:** R. Thompson

Discussion: On the original request, there is a request to also remove PE3070 Human Growth and Motor Development and add PF2980 Advanced Training Methodologies that was approved by Academic Council on February 9, 2012.

CARRIED

Animal Health Technology

AH245 Parasitology

Motion: Recommend that Academic Council approve a change of prerequisites for AH245 adding AH174 Laboratory Procedures and Microbiology and AH141 Anatomy and Physiology I as prerequisites.

Moved: C. Mizzi **Seconded:** C. Sanderson

CARRIED

RESEARCH PLANNING COMMITTEE

Academic Council received the Research Planning Committee minutes of January 6, 2014 for approval.

MOVED by Dr. Pasieka; **SECONDED** by Ms. Cawthorn that Academic Council accept the Research Planning Committee minutes as presented.

CARRIED

STRATEGIC ENROLMENT RETENTION TEAM

Academic Council received the revised Strategic Enrolment Retention Team minutes of January 21, 2014 for approval.

MOVED by Ms. Nordin ; **SECONDED** by Mr. Finlay that Academic Council accept the Strategic Enrolment Retention Team minutes of January 21, 2014 as presented.

CARRIED

Academic Council received the Strategic Enrolment Retention Team minutes of February 5, 2014 for approval.

MOVED by Ms. Nordin ; **SECONDED** by Ms. Cawthorn that Academic Council accept the Strategic Enrolment Retention Team minutes of February 5, 2014 as presented.

CARRIED

STUDENT AWARDS COMMITTEE

Academic Council received the Student Awards Committee minutes of February 10 and 11, 2014 for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Doerksen that Academic Council accept the Student Awards Committee minutes of February 10 and 11, 2014 as presented.

CARRIED

Academic Council received the revised Terms of Reference for the Student Awards Committee for approval.

MOVED by Ms. Nordin; **SECONDED** by Mr. Petersen that Academic Council accept the revised Terms of Reference for the Student Awards Committee as presented.

CARRIED

3747. INSTRUCTOR EMERITUS

MS. NANCY CAMPBELL

Academic Council received the nomination for Instructor Emeritus for Ms. Nancy Campbell for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Doerksen that Ms. Nancy Campbell be approved for Instructor Emeritus as presented.

CARRIED

MS. CHRISTINE FRATTINI

Academic Council received the nomination for Instructor Emeritus for Ms. Christine Frattini for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Rakestraw that Ms. Christine Frattini be approved for Instructor Emeritus as presented.

CARRIED

MS. COLLEEN HOLLER

Academic Council received the nomination for Instructor Emeritus for Ms. Colleen Holler for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Heikel that Ms. Colleen Holler be approved for Instructor Emeritus as presented.

CARRIED

3748. OPEN DISCUSSION

- Academic Council received a thank you card from Ms. Dolly McArthur on the appointment of Instructor Emeritus.
- The new Students' Association will commence their term on May 1, 2014. Congratulations to Mr. Thomas Petersen who will take over as President of the Students' Association.
- Convocation will be held on Saturday, May 3 with the largest group to date. Eagle feathers will be present to the Aboriginal students as they cross the stage.
- Mr. Carreau advised he had the opportunity to meet with Student Services staff in Grande Prairie and advised it was a great visit.

3749. ADJOURNMENT

The meeting was adjourned at 4:33 p.m.

Ms. Cate Sazwan
Vice-Chair

Ms. Barb Johnston
Records

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