
NORTHWESTERN POLYTECHNIC
BOARD OF GOVERNORS

Board Meeting

Thursday, December 15th, 2022

4:00pm – 7:00pm | Grande Prairie Regional Hospital



**Invited
Members**

Ms. Bridget Hennigar	Mr. Brent Cage	Mr. Justin Kohlman
Ms. Shawna Miller	Mr. Lorne Radbourne	Ms. Brooklyn Broaders
Dr. Connie Korpan	Mr. Lydell Torgerson	Mr. Ron Wiebe
Ms. Dominique Fjeld	Ms. Heather Kerschbaumer	Mr. Roy Bjorklund
Mr. Andrew Pietsch	Ms. Angela Birnie-Browne	

Invited Guests: Dr. Vanessa Sheane Ms. Cherene Griffiths Ms. Sivagowry Lewis
Mr. Karl Germann Ms. Georgia Greenwood-Duncan Mr. Wayne and Ken Drysdale

1. Call to Order

Territory Acknowledgement: *We acknowledge the homeland of the many diverse First Nations and Métis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 8.*

1.1. Approval of December 15th, 2022 Agenda

Moved by Roy Bjorklund, seconded by Brent Cage, that the agenda be approved.

1.2. Approval of October 20th, 2022 Minutes

Moved by Lydell Torgerson, seconded by Lorne Radbourne, that the minutes of October 20th, 2022 meeting be accepted.

2. Declaration of Conflicts of Interest

No conflicts were declared.

3. NWP Executive Report

3.1. Office of the President and CEO

3.1.1. President and Executive Report.

A brief discussion took place about continued progress on the Centre of Entrepreneurial Excellence, continued community support and the recent visit of Dr. Dirk Brown from the University of South Carolina.

3.1.2. Risk Assessment

3.1.3. NWP Land

A general overview of the lands owned by Northwestern Polytechnic was provided.

3.1.4. Master Academic Plan

A high-level presentation was given on the Master Academic Plan and how it aligns with NWP's strategic plan. The three main priorities of sustainable enrolment growth, entrepreneurial education and polytechnic programming were highlighted providing a plan of action that extended to 2034.

4. Committee Reports

4.1. Chair Report

The Board Chair called to attention meetings and activities attended since the last meeting which included a meeting with Minister Todd Loewen, and the ARC Resources Partnership presentation. The Chair also reflected on her term with NWP recalling fond memories and encouraged the remaining board members to be "all in" as NWP transitions into the next stage of the Polytechnic journey.

4.2. Executive Committee

4.2.1. Chair Summary of the November 15th, 2022 Meeting

4.2.2 Motion

Moved by Lorne Radbourne, seconded by Lydell Torgerson that the Board of Governors recommends Shawna Miller as NWP's Board Chair and recommend names for the vacant public member(s) position.

**Carried
6053 / 2022**

4.3. Academic Council

4.3.1. Minutes of the [November 3rd, 2022](#) Meeting.

Moved by Connie Korpan, seconded by Brooklyn Broaders, that the minutes of November 3rd, 2022 meeting be accepted.

4.4. Human Resource Committee

4.4.1. Chair Summary of the November 15th, 2022 Meeting

4.4.2. In-Camera Session

Moved by Ron Wiebe, seconded by Lorne Radbourne that the Board of Governors move to an in-camera session at 5:35pm.

Moved by Brent Cage, seconded by Lydell Torgerson that the Board of Governors exit the in-camera session at 5:41pm.

4.5. Governance and Development Committee

4.5.1. Chair Summary of the November 15th, 2022 Meeting

4.5.2. Motions

Moved by Lorne Radbourne, seconded by Ron Wiebe, that the Board of Governors approve the President Expectation as amended.

Moved by Lorne Radbourne, seconded by Heather Kerschbaumer, that the Board of Governors approve the following Academic Policies as presented:

- *Student Health and Dental Insurance Coverage Policy*
- *Graduation Policy*
- *Credential Policy*
- *Instructor Emeritus Policy*

**Carried
6054 / 2022**

4.6. External Relations Committee

4.6.1. Did not meet

4.7. Finance Committee

4.7.1. Chair Summary of the December 1st, 2022 Meeting

4.8. Audit Committee

4.8.1. Chair Summary of the December 1st, 2022 Meeting

4.8.2. Motions

Moved by Lydell Torgerson, seconded by Ron Wiebe, that the Board of Governors accept the Student Association's Audited Financial Statement as presented.

**Carried
6055 / 2022**

5. Special Presentation

Wayne and Kevin Drysdale did a presentation on their vision for the not-for-profit project Maskwa Medial Clinic.

6. In-Camera Session

Moved by Lorne Radbourne, seconded by Brent Cage, that the Board of Governors move to an in-camera session at 6:50pm.

Moved by Shawna Miller, seconded by Lorne Radbourne, that the Board of Governors exit the in-camera session at 7:05pm.

6.1. Motion

Moved by Ron Wiebe, seconded by Lydell Torgerson, that NWP recommend to the Ministry of Advanced Education that the Music Diploma, Performance program and the Bachelor of Music, University Transfer program be suspended as of July 1, 2023 pending Ministry approval.

**Carried
6056 / 2022**

7. Next Board Meeting

The next NWP Board of Governors meeting will take place on March 2nd, 2023.

8. Adjournment

Moved by Bridget Hennigar that the Board of Governors meeting be adjourned at 7:10pm.